

# NORTHWEST FLORIDA FAIR

1958 LEWIS TURNER BLVD.,

FORT WALTON BEACH, FL 32547 (850) 862-0211

September 27th-October 1st, 2022

## INSIDE EXHIBITS

### HOURS OF FAIR OPERATION

**TUESDAY THRU FRIDAY 5 PM – 10 PM, SATURDAY 1 PM - 11 PM**

1. By becoming a Vendor, you agree to hold harmless the Northwest Florida Fair, its Directors and Employees, from any act of God, from any accident or mishap related in the operation of our organization during the Fair.
2. Payment is due with the signing of the contract and will be returned if booth is not approved. The Fairgrounds has the right to determine if the items or content for a booth are appropriate.
3. Exhibitors will not receive any passes. This year the fee to enter the fair is \$5 and each Vendor is responsible to pay for each person who works their booth. Hand stamps will be available for reentry.
4. Exhibitors may start setting up exhibits on Monday September 26<sup>th</sup> 8am-6pm, and Tuesday September 27<sup>th</sup> 8am-3pm. No exhibits shall be removed in whole or in part during the Fair period and all exhibits must be in place no later than 4 pm Tuesday September 27<sup>th</sup>, 2022. All space not occupied by 4 pm September 27<sup>th</sup>, 2022, will revert to the Fair and all payments forfeited. Exhibits can be removed on Sunday October 2<sup>nd</sup>, 10am to 4pm or Monday October 3<sup>rd</sup>, 10 am to 4pm. Any property left after will become the property of the Fairgrounds. Security will start Monday September 26<sup>th</sup>, 2022, at 6pm.
5. Exhibitors must stay in their booth, keeping aisles free for passage. No signs, banners, advertising matter, chairs, decorations, or parts of exhibits will be permitted in the aisles. The premises shall be kept neat and clean, and all rubbish deposited in containers furnished by the Association. Please cover TV's, VCR's, etc. at close of evening to prevent dust getting inside equipment during the cleaning of the building each morning.
6. One 110 Volt (6 amps) electrical outlet will be furnished per booth. Any exception must meet with the consent of the management and must be paid for in advance. The Fairgrounds electrician will do all electrical work. Exhibitors are asked to bring extension cords and/or surge protectors.
7. There is no reserved parking for exhibitors so please have vehicles parked in the front and at your booth 15 minutes prior to opening which will allow you to restock your booth-NO ONE ADMITTED BEFORE 4:30 during the week & 12:00 Saturday. Vendors will enter through Gate 3, the main entrance to the fairground's buildings.
8. Giveaways are permissible provided they coincide with applicable Federal, State and Local laws and are approved by the Fair Management. Gambling is strictly prohibited. All giveaways must be reported to the Fair Office.
9. There is NO sharing of booths.
10. No smoking of any type in the buildings.
11. No vehicle movement is allowed in the buildings while the Fair is in progress.
12. Please keep food and drink hidden and to a minimum during the Fair, and dispose of trash in the receptacles.
13. Exhibitors are responsible for State Sales Tax. If you have a Sales Tax Number, please provide a copy you're your application.
14. Each booth will have pipe and drape, one 8' table, 2 chairs & power provided.
15. Food vendors are not permitted at this year's fair at the request of the Midway Amusement company.

# VENDOR BOOTH SPACE APPLICATION

## Number of Vendors will determine layout

\$100-10 x 10

\$150- corner

Total Booths Requested: \_\_\_\_\_

Purpose of Booth requested:

\_\_\_\_\_ Exhibit: Space used for the purpose of advertising, promoting, or educating.

\_\_\_\_\_ Exhibit: Space used for the purpose of selling services.

\_\_\_\_\_ Exhibit: Space used to sell merchandise, photos, T-shirts, novelties, etc.

\_\_\_\_\_ Exhibit: Nonprofit or educational display.

Description of Display:

---

---

---

---

Please provide a photo of your display as it will look like at the fair.

I HAVE READ AND UNDERSTAND ALL POLICIES OF THE NORTHWEST FLORIDA FAIR.

Exhibitor Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Please include payment with your application. If you prefer to pay by credit card, please email this application to [brian@nwffair.com](mailto:brian@nwffair.com). I will contact you with payment options.