

NORTHWEST FLORIDA FAIR

1958 LEWIS TURNER BLVD.,

FORT WALTON BEACH, FL 32547 (850) 862-0211

September 26th-September 30th, 2023

HOURS OF FAIR OPERATION FOR INSIDE EXHIBITS

TUESDAY THRU FRIDAY 5 PM – 9 PM, SATURDAY 1 PM - 9 PM

1. By becoming a Vendor, you agree to hold harmless the Northwest Florida Fair, its directors, and Employees, from any act of God, from any accident or mishap related in the operation of our organization during the Fair.
2. Payment is due with the signing of the contract and will be returned if booth is not approved. The Fairgrounds has the right to determine if the items or content for a booth are appropriate.
3. Exhibitors will not receive any passes. The fee to enter the fair is \$5 and each Vendor is responsible to pay for each person who works their booth. Hand stamps will be available for reentry.
4. Exhibitors may start setting up exhibits on Monday September 25th 8am-6pm, and Tuesday September 26th 8am-3pm. All exhibits must be in place no later than 4 pm on Tuesday September 26th. All space not occupied by 4 pm September 26th will revert to the Fair and all payments forfeited. Exhibits can be removed on Saturday September 30 from 9pm until 11pm or Sunday 1pm until 6 pm. Any property left after will become the property of the Fairgrounds. Security will start Monday September 25th, 2022, at 6pm.
5. Exhibitors must stay in their booth, keeping aisles free for passage. No signs, banners, advertising matter, chairs, decorations, or parts of exhibits will be permitted in the aisles. The premises shall be kept neat and clean, and all rubbish deposited in containers furnished by the Association. You may want to cover your exhibit at the close of the evening to prevent dust getting inside equipment during the cleaning of the building each morning.
6. One 110 Volt (6 amps) electrical outlet will be furnished per booth. Any exception must meet with the consent of the management and must be paid for in advance. The Fairgrounds electrician will do all the electrical work. Exhibitors are asked to bring extension cords and/or surge protectors.
7. There is no reserved parking for exhibitors. Please be ready and at your booth 15 minutes prior to opening -NO ONE ADMITTED BEFORE 4:30 during the week & 12:00 Saturday. Vendors will enter through Gate 4 (which has the covered pavilion over the sidewalk).
8. Giveaways are permissible provided they comply with applicable Federal, State and Local laws and are approved by Fair Management. Gambling is prohibited. All giveaways must be reported to the Fair Office.
9. There is NO sharing of booths.
10. No smoking of any type in the buildings.
11. No vehicle movement is allowed in the buildings while the Fair is in progress.
12. Please keep food and drink hidden and to a minimum during the Fair and dispose of trash in the receptacles.
13. Exhibitors are responsible for State Sales Tax. If you have a Sales Tax Number, please provide a copy with your application.
14. Each booth will have pipe and drape, one 8' table, 2 chairs & power provided.
15. Food vendors are not permitted at this year's fair at the request of the Midway Amusement company.

VENDOR BOOTH SPACE APPLICATION

Number of Vendors will determine layout

\$100-10 x 10

\$150- corner

Total Booths Requested: _____

You can pay for a standard booth and upgrade to a corner if one becomes available.

Purpose of Booth requested:

_____ Exhibit: Space used for the purpose of advertising, promoting, or educating.

_____ Exhibit: Space used for the purpose of selling services.

_____ Exhibit: Space used to sell merchandise, photos, T-shirts, novelties, etc.

_____ Exhibit: Nonprofit or educational display.

Description of Display:

Please provide a photo of your display as it will look like at the fair.

I HAVE READ AND UNDERSTAND ALL THE POLICIES OF THE NORTHWEST FLORIDA FAIR.

Exhibitor Name: _____

Date: _____

Address: _____

City: _____ State: _____ Zip: _____

PHONE NUMBER: _____

E-Mail Address: _____

Please include payment with your application. If you prefer to pay by credit card, please email this application to brian@nwffair.com. I will contact you with payment options.